

Scope of Work

Architectural Design and Construction for CMR Kitchen

I. Statement of Purpose

The purpose of these works is to plan a functional, flowing commercial kitchen, preparation and plating area and practical, up-market commercial and residential kitchen spaces using three rooms in a house. The house is a diplomatic residence that is frequently the site of formal dinners for up to 40 guests and receptions for up to 100 guests.

The purpose of renovating the existing kitchen is to create a commercial-style kitchen and preparation/plating area that is separate from (but adjacent to) the residential kitchen used by the house occupants. The ideal commercial kitchen will be fitted with a full array of appliances (including a commercial dishwasher and appropriate stove/grill/oven/fryer for volume food preparation), appropriate ventilation, adequate refrigeration and freezing facilities, stainless steel shelving, and sinks and countertops appropriate for hygienic food preparation, proper sanitation and drainage. It will also be designed to ensure that noise from operation of the kitchen is minimized as much as possible in the adjacent dining room.

The quality of materials and furnishings should be of the level expected in a small commercial kitchen with high standards for food preparation and cleanliness. The design and fit out should be done to maximize flow and use of limited spaces, including for storage of cooking tools and formal china, silverware and glassware. Cooking gas is preferred with an appropriately caged outdoor storage area to be specified in the design and accompanying bill of quantities. All new appliances will require specifications for upgrading electrical installation according to local, and where applicable, U.S. codes. Fitted appliances shall be specified to run on local mains-supplied three-phase power. In addition to electrical supply, the design shall include an appropriate plan to renovate/relocate water and sewer utilities to effectively support the redesigned areas to meet applicable codes. Works shall be organized and coordinated to minimize actual construction time.

II. Contract Deliverables

The winning offeror shall provide the following portions of works under this Scope of Work. The sections are separable and will be paid in installments upon satisfactory completion of works under each section. Advance payments are typically not allowed, but can be allowed in case of equipment purchase with advance agreement by the Contracting Officer. All works performed by sub-contractors shall be under the supervision of the winning offeror and the winning offeror shall remain wholly responsible for works quality, adherence to code and for completion of works to the satisfaction of the Contracting Officer or the Contracting Officer's Representative. Suggested designs shall be provided in color and provided in triplicate in paper form and in an agreed upon electronic format.

1. Concept Design – Offeror shall provide concept design of kitchen areas for
 - a. the commercial kitchen area
 - b. the preparation/plating area
 - c. the residential kitchen area

2. Architectural Drawings – Offeror shall provide necessary designs and layout, to include specified furnishings for
 - a. the commercial kitchen area
 - b. the preparation/plating area
 - c. the residential kitchen area
3. Bill of Quantities/Materials – Offeror shall provide a complete quantity survey of materials and furnishings necessary to perform said works. Bill of Quantities shall include brochures for any furnishings proposed.
4. Supply of Furnishings – Offeror shall obtain proposed furnishings as approved by the Contracting Officer or Contracting Officer's Representative. Items shall be received in full at the Embassy warehouse and held until installed. Payment shall be at terms as agreed to by the Contracting Officer or stipulated in governing procurement document.
5. Works/Installation – Existing furnishings shall be removed from location to site agreed to by the Contracting Officer. Location shall be prepared, to include utilities for installation of new furnishings. Installation shall include fitment, proofing and shall be paid in full upon final acceptance by the Contracting Officer or Contracting Officer's Representative. All furnishings removed from site shall remain the property of the United States government.